Start to Finish

- Aptitude and Suitability
- Assess Career Choices
- Preserve and Advance Career
- Assess Career Changes

- Employment Facilitator
- Individual Needs a Job
- Employment Plan Outline
- Assign a Job Coach
- Leadership Awareness

- Build Personal Profile
- Create and Extend Network
- Develop Resume
- Establish Social Network
- Refine Interview Skills

- Use Network Contacts
- Submit Tailored Resume
- Utilize Job Search Sites

- Review Interview Performance
- Obtain Interview

- Reject Offer
- Evaluate Offer
- Negotiate Terms
- Begin Work